



Carbon Reduction Plan

Supplier name:

Capita Pensions solution limited

Publication date:

11/09/2025

Commitment to achieving Net Zero

Capita Pensions solution limited

is committed to achieving Net Zero emissions by 2045.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured

Baseline Year: 2019
Additional Details relating to the Baseline Emissions calculations
None

Baseline year emissions : 2019	
EMISSIONS	TOTAL Tonnes CO2e
Scope 1	480
Scope 2 Market Based	700
Scope 3	
Business travel	780
Upstream transportation and distribution	73
Downstream transportation and distribution	640
Commuting	181
Waste generated in operations	1
Total Scope 3	1,676
Total Emissions	2,855

Reporting Year: 2023	
EMISSIONS	TOTAL Tonnes CO2e
Scope 1	756
Scope 2 Market Based	219
Scope 3	0
Business travel	418
Upstream transportation and distribution	2,464
Downstream transportation and distribution	843
Commuting	572
Waste generated in operations	14
Total Scope 3	4,310
Total Emissions	5,285

Current Emissions Reporting : 2024	
EMISSIONS	TOTAL Tonnes CO2e
Scope 1	335
Scope 2 Market Based	265
Scope 3	0
Business travel	335
Upstream transportation and distribution	933
Downstream transportation and distribution	1,446
Commuting	362
Waste generated in operations	5
Total Scope 3	3,080
Total Emissions	3,680

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- 2)1.5C GHG reduction targets verified by SBTi
- 3)Net zero carbon by 2045

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equates to a 8% reduction against the 2019 baseline and the measures will be in effect when performing the contract which is:-

Consolidation of our property estate to ensure it is the right size for our business
Energy efficiency review calls for our most energy intensive properties
Procurement of 100% renewable electricity, or engagement with landlords where they are responsible
Decarbonisation of heating systems on long term leases
Use of digital first collaboration tools
Only hybrid or fully electric cars available for car fleet
Consultation with clients on feasibility of electric vehicles for operational fleet
Investment in supplier management platform to increase visibility and accuracy of supplier emissions data
Responsible AI procurement
Explore opportunities for use of circular economy with clients

Emission reduction from initiatives in tonnes of TCO2e

4,249

Future Carbon Reduction Initiative

In the future we hope to implement further measures such as:

Change of short term leases to EPC B or above upon termination of lease
Prioritised supplier engagement
Prioritisation of public transport for short journeys

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the relevant reporting standard for Carbon Reduction Plans.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Name and Job Title:

Date:

[¹] <https://ghgprotocol.org/corporate-standard>

[²] <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

[³] <https://ghgprotocol.org/standards/scope-3-standard>

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